

Chesapeake City
Planning and Zoning Commission
Minutes April 4, 2012

Bill Miners, Chair

Elaine Shepard, Bob Miller, Harry Sampson-Absent, Frank Vari, Norman Carter, Lee Adams

Chairman Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

Public Announcements:

Frank Vari: April 6, Town Hall will be closed; Friday April 13th the Chamber Gala at Chesapeake Inn; April 21 Wine & History Tour at 6pm Inn at the Canal; April 14th is the Little League Parade at 8am; June 30th is the 4th Annual 5K on the northside. Remember that the 5Ks offset the cost of our recycling.

Bill Miners: Town Council has a Public Hearing on the Code of Ordinances on April 9th at 6:30pm. Please attend if you are able.

Approval of minutes from March 7, 2012

MOTION: Elaine Shepard made a motion, Lee Adams seconded to approve the minutes from March 7, 2012. Aye: 4 Nay: 0 Abstain: 1 Bob Miller – absent from the meeting.

Staff Reports

Sharon Weygand, Town Administrator- Once Council approves the Ordinances, the document goes to Critical Area for review. There are plans to start the playground at Helen Titter Park either Wednesday or Thursday. There has not been any word regarding the Trails from WILMAPCO.

Natalie Ricci, Compliance Officer: report attached to minutes book

Action Items:

- **Renovation – removing present front porch (wood) and rebuilding same size front porch (wood)**
File No: 03302012
Property Location: 211 3rd Street
Map: 200 Parcel: 0257

MOTION: Frank Vari made a motion, seconded by Bob Miller to approve file number 03302012 for renovation in removing the present front porch and rebuilding same size front port. All in favor, motion carried.

- **Renewing Schaefer's Town Permit**
File No: 061311
Property Location: 208 Bank St Map: 200

MOTION: Elaine Shepard made a motion, seconded by Bob Miller to renew the town permit for Schaefer's. All in favor, motion carried.

- **246 Biddle Street – Date to replant trees**

MOTION: Elaine Shepard made a motion, seconded by Lee Adams to have the Compliance Officer compose a letter giving the residents of 246 Biddle Street 90 days to replant the trees at their location in accordance to the violation letter he received. All in favor, including the Chairman voting, Aye: 6 Nay: 0, motion carried.

NOTE: Fine is \$500 for each offense, each day is considered one offense.

Discussion: WILMAPCO discussion on Walkable Community

WILMAPCO is not funding our request for a Bicycle and Walking Plan. Work is being done on the county plan. Plan to move forward with a Walkable Community Workshop. Needed is participation from the community, suggested having meeting on the weekend, when more people can participate. Need to involve the Chamber, too.

Commercial Architectural Standards: We need to tabulate the information received and review at the next workshop.

Motion: Lee Adams made a motion, seconded by Norm Carter to adjourn the meeting at 7:14 pm. All in favor, motion carried.

Respectfully submitted,

D Valerie Walls
Clerk/Treasurer